New Student Orientation

- You will receive an email from gratz-noreply@google.com within 24 business hours with your Gratz username and temporary password (which you will be instructed to change).
- The password expires in 48 hours. You will need to helpdesk@gratz.edu if you need password advice.

Registration

- You must sign and return your letter to financialaid@gratz.edu, which will indicate your eligibility for financial aid. You must sign and return your letter via email, which will indicate your eligibility for financial aid.
- You will need a password reset. You may email gsuitedept@gratz.edu.

Learning Platform

- You can access Moodle if you have Internet access and a password. The password will be sent via email. You can access Moodle's Learning Platform at moodle.gratz.edu.
- Moodle is the learning platform that holds your courses. You can access Moodle or moodle.gratz.edu using Chrome, Firefox, or Internet Explorer. Moodle is available 24 hours of the day for registering your first course.
- To begin your first course, you must complete your own New Student Orientation: learn how to use Moodle's main features.
- Check in during the week to read any required readings and assignments.
- Interact with other new Gratz students.
- Email library@gratz.edu for instructions.

Tuttleman Library

- The Theodore H. and Leah Cook Reference Collection
- The Weiss Music Library Center
- The Wolk Family Periodical Center
- The Daniel L. and Barbara C. Weiss Archive

1. In the class by course ID # or name.
2. In the second line down to search for the class you will be registering in the "Additional Courses" drop-down menu.
3. Choose your first class from the "Additional Courses" drop-down menu.
4. To the right of your class, select "1" then add the section # to the right of the class ID # that appears on the second line down.
5. Click on "Register for Classes" in left sidebar.
6. Your class is now registered on the "Students" page of the main dashboard, and any required books prior to the start of the term.

Learning Platform

- The Library and Information Technology Services (LITS) department is housed in the Edna and Stanley Tuttleman Library.

Financial Aid

- The Financial Aid Office is located at 520 Main St., State College, PA 16804, or in the Tuttleman Library.
- The Financial Aid Office provides financial aid information through the requirements.
- You will be notified when you can access your account by email. You will receive an email from financialaid@gratz.edu. If you do not receive your email, you can contact the Financial Aid Office: (215) 635-7300 x102 or via email at finaid@gratz.edu.

For help filing for Federal Direct Loans:

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- Click on "Register for Classes" in left sidebar.
- Your class is now registered on the "Students" page of the main dashboard, and any required books prior to the start of the term.

Registration

- To select your class, click on the "New" button to create a new line. Leave one line blank.
- To the right of your class, select "1" then add the section # to the right of the class ID # that appears on the second line down.
- Click on "Register for Classes" in left sidebar.
- Your class is now registered on the "Students" page of the main dashboard, and any required books prior to the start of the term.

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