



SX

SUMMER 2019 Required Texts

Current Matriculated students must contact their advisor to register. Non-matriculated students may register by completing the Non-Matriculated Registration form which can be downloaded from <http://www.gratz.edu/pages/registration> Classes run from April 24, 2018 through August 13, 2018 unless otherwise indicated.

EDUCATION

Effective Learning Assessment

EDU 522

Jessica Whittemore, M.A.Ed.

- Reading materials will be available in class or online.

Designers of Learning

EDU 543

Debra Lawrence, Ph.D.

- Gestwicki, C. (2017). *Developmentally Appropriate Practice: Curriculum and Development in Early Education, 6th Edition*. Cengage: Kentucky (ISBN-10: 1-305-50102-0)

Teaching Tolerance in the Classroom

EDU 559

Steff Chortanoff, M.A.

- All assigned reading and lectures will be available through Moodle.

Professional Responsibilities

EDU 596

Pamela Brown, Ed.D.

- Learning materials (assigned readings, lectures, etc.) will be provided in the Moodle environment.

Play as the Foundation of Learning

EDU 563

Rosalie St. Clair, M.Ed.

- Learning materials will be provided in the Moodle environment.

Foundations of Creativity

EDU 540

David Parades, Ph.D.

- All readings will be made available in the Moodle environment

Principles of Instructional Design
EDU 516
Phillip Moore, M.F.A.

- TBD

Kinesthetics Across the Curriculum
EDU 536
Craig Van Demark, M.A.Ed.

- All course text will be provided in Moodle
- A 3-Ring one subject binder with 6 subject dividers

Gender and Learning
EDU 523
Craig VanDemark, M.A.Ed

- All course text will be provided in Moodle
- A 3-Ring one subject binder with 6 subject dividers

Integrated Learning
EDU 533
Emily Teck, Ed.D.

- TBA

Issues in Supervision of Programs for Young Children
EDU 562
Rebecca Holland, MSOL, ACC

- Bloom, P. J. Hentschel, A., Bella, A. (2013) *Inspiring Peak Performance Competence, Commitment, and Collaboration*, Paperback. Minnesota: Red Leaf Press
- Bloom, P. J., Bella, J., Hentschel, A., (2010). *A Great Place to Work: Creating a Healthy Organizational Climate*. Minnesota: Red Leaf Press
- Decker, C.A., Decker, J. R., Freeman, N., & Knopf, H. (2016). *Planning and Administering Early Childhood Programs (9th Edition)*. New Jersey: Prentice Hall
- Talan, T. & Bloom, P. (2011). *Program Administration Scale: Measuring Early Childhood Leadership and Management*. New York: Teachers College Press
- Albrecht, K. (2015). *The Right Fit: Recruiting, Selecting, and Orienting Staff* Paperback. Minnesota: Red Leaf Press
- Sciarra, D. J., Lynch, E., Adams, S. M. Dorsey, A. G., (2016). *Developing and Administering a Child Care and Education Program*. Massachusetts: Cengage

Legal and Ethical Issues in the 21st Century
EDU 518
David Trevaskis, Esq.

- Reading materials/text information will be sent to students via e-mail. Please contact Hope Matles, hmatles@gratz.edu for your copy.

Diagnosing Needs in the Diverse Classroom
EDU 556
Mimi Ferraro, Ed.D.

- TBD

Methods of Teaching a Second Language
EDU 504
Dina Maiben, M.A.J.S.

- *Techniques & Principles in Language Teaching* by Diane Larsen-Freeman and Marti Anderson, 3rd edition. Oxford University Press, 2011. **ISBN-13:** 978-0194423601
ISBN-10: 9780194423601

The list price is \$40.00, but it is currently (3/5/19 on sale on Amazon for \$12.50.

HOLOCAUST AND GENOCIDE STUDIES

MASTERS

Genocide in the Balkans: The Eastern European Genocide of the 1990's
HGS 509
Michael Dickerman, M.A.

- Drakulic, Slavenka. *S. A Novel about the Balkans*. Penguin Books, 1999. Print. ISBN-10: 0140298444; ISBN-13: 978-0140298444. Amazon new \$14.92; used from \$2.83.
- Galloway, Steven. *The Cellist of Sarajevo*. Riverhead Books, 2008. Print. ISBN-10: 1594483655; ISBN-13: 978-1594483653. Amazon new \$13.60; used from \$.01.
- Hukanovic, Rezak. *The Tenth Circle of Hell: A Memoir of Life in the Death Camps of Bosnia*. Basic Books/HarperCollins, 1993. Print. ISBN-10: 0465084087; ISBN-13: 978-0465084081. Amazon used from \$2.94.
- Rogel, Carole. *The Breakup of Yugoslavia and Its Aftermath*. Greenwood Press, 2004. Print. ISBN-10: 0313323577; ISBN-13: 978-0313323577. Amazon: new \$51.34; used from \$28.00.
- Rohde, David. *Endgame: The Betrayal and Fall of Srebrenica, Europe's Worst Massacre Since World War II*. Penguin Books, 2012. Print. ISBN-10: 014312031X; ISBN-13: 978-0143120315. Amazon new \$15.91; used from \$2.56

Other readings will be made available on Moodle.

America's Response to the Holocaust
HGS 560

Reena Sigman Friedman, Ph.D.

- TBD

Loss and Renewal: The Aftermath of the Holocaust
HGS 633

Christine Schmidt, Ph.D.

- Dan Stone, *The Liberation of the Camps: The End of the Holocaust and its Aftermath* (Yale University Press, 2015) ISBN-10: 0300204574; ISBN-13: 978-0300204575 (\$25.53)
- Annette Wieviorka, *The Era of the Witness* (Cornell University Press, 2006) ISBN-10: 0801473160; ISBN-13: 978-0801473166 (Paperback \$20.01)
- Michael Bazyler, *Holocaust Justice: The Battle for Restitution in America's Courts* (New York University, 2003) ISBN-10: 0814799043; ISBN-13: 978-0814799048 (Paperback \$27.00)

Genocide in Literature and Art **HGS 520**

Jane Gangi, Ph.D.

- TBD

State and Society in Nazi Germany

HGS 518

Roland Spickermann, Ph.D.

Required

- Michael Burleigh - *The Third Reich - A New History*; Paperback: 978-0809093267. \$26.00 at amazon. NO E-BOOK EDITION.
- Konrad Jarausch - *Broken Lives*; Hardcover: 978-0691174587. \$24.69 new at amazon. Also available directly from Princeton University Press.
- Neil Gregor (ed). *Oxford Reader: Nazism*; Paperback: 978-0192892812. \$48.81 new at amazon. Also available directly from Oxford University Press.
- Ian Kershaw. *The Nazi Dictatorship*; Paperback: 978-1474240956. \$20.21 new at amazon. Also available directly from Bloomsbury.

Recommended

Hans Fallada. *Every Man Dies Alone*; Paperback: 978-1935554042. \$12.88 new at amazon.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

Teaching the Holocaust
HGS 512
Christine Schmidt, Ph.D.

Required Text

- Debórah Dwork and Robert Jan van Pelt, *Holocaust: A History*. New York: Norton, 2002. ISBN-13: 978-0393325249; ISBN-10: 0393325245 ([Amazon.com](https://www.amazon.com/)--\$14.86)
- Excerpts from Facing History and Ourselves publications (Available to download for free at www.facinghistory.org/resources after creating a free account).

Recommended Texts & Other Readings

- Peter Hayes, ed. *How was it Possible? A Holocaust Reader*. <https://jfr.org/how-was-it-possible-a-holocaust-reader/>. We will be reading selections from this book (and its previous edition, *Voices & Views*) in the course, but you may find it useful to have the entire book as a reference.
- Samuel Totten and Stephen Feinberg. *Teaching and Studying the Holocaust*. Boston: Allyn and Bacon, 2001. Available for purchase at www.amazon.com. ISBN: 9781607523000. We will be reading selections from this book in the course, but you may find it useful to have the entire book as a reference.

Other essays, articles and online selections made available throughout the course, including unpublished resources.

HGS Project/Thesis Seminar
HGS 597
Monika Rice, Ph.D.

(Books for this seminar are required)

- Kate L. Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations*, 8th edition, University of Chicago Press, 2013. ISBN: [9780434799701](https://www.amazon.com/); Hardcover \$27.56, Paperback \$2.39
- *Chicago Manual of Style*, 16th edition, University of Chicago Press, 2010. ISBN: [9780226104201](https://www.amazon.com/) \$37.70 Rental also available.

These works are available fairly inexpensively if bought used.

Master's Thesis
HGS 598
Various Instructors

- Reading materials will be discussed with the Thesis Advisor.

Master's Final Project
HGS 599
Various Instructors

- Reading materials will be discussed with the Project Advisor.

HOLOCAUST AND GENOCIDE STUDIES

Ph.D.

America's Response to the Holocaust

HGS 760

Reena Sigman Friedman, Ph.D.

- TBA

Women in the Holocaust

HGS 703

Patricia Chappine, Ph.D.

- Elizabeth R. Baer and Myrna Goldenberg, eds. *Experience and Expression: Women, the Nazis, and the Holocaust*. (Detroit: Wayne State University Press, 2003). ISBN: 978-0-8143-3063-0. \$26.99
- **Ofer, Dalia, and Lenore J. Weitzman, editors. *Women in the Holocaust*. (New Haven, CT: Yale University Press, 1998). ISBN: 978-0300080803. \$35.00**
- **Wendy Lower, *Hitler's Furies: German Women in the Nazi Killing Fields*. (New York: Houghton Mifflin Harcourt, 2013). ISBN: 978-0547863382. \$12.00**

State and Society in Nazi Germany

HGS 718

Roland Spickermann, Ph.D.

Required:

- Michael Burleigh - *The Third Reich - A New History*, Paperback: 978-0809093267. \$26.00 at amazon. NO E-BOOK EDITION.
- Konrad Jarausch - *Broken Lives* Hardcover: 978-0691174587. \$24.69 new at amazon. Also available directly from Princeton University Press.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

- Neil Gregor (ed). *Oxford Reader: Nazism* Paperback: 978-0192892812. \$48.81 new at amazon. Also available directly from Oxford University Press.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

- Ian Kershaw. *The Nazi Dictatorship* Paperback: 978-1474240956. \$20.21 new at amazon. Also available directly from Bloomsbury.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

Recommended:

Hans Fallada. *Every Man Dies Alone*

Paperback: 978-1935554042. \$12.88 new at amazon.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

Seminar A: Current Topics; Slavery, Race and Genocide
HGS 795
Paul Finkelman, Ph.D.
TBA

Seminar B: Concept Paper Seminar
HGS 896
Monika Rice, Ph.D.
TBA

Orientation/Doctoral Writing Seminar/Doctoral Research Methods Seminar
2nd req. 3/18/198
HGS 704/HGS 705
Nathaniel Knight, Ph.D.
TBA

NONPROFIT MANAGEMENT

Marketing the Nonprofit Organization
MGT 543
J. Michael Willmann, Esq.

- *The Nonprofit Marketing Guide* First Edition, Kivi Leroux Miller, Jossey-Bass Non Profit Guidebook Series
ISBN 978-0-470-53965-1 (\$27.26)
- *Mission-Based Marketing*, Third Edition, Peter C. Brinckerhoff, John Wiley & Sons.
ISBN 978-0-470-60218-8 (\$33.81)

RECOMMENDED/NOT REQUIRED: (for students who have not taken an introductory Marketing course):

- *Marketing: The Core*, Fifth Edition/2013 (or later), Roger Kerin, Steven Hartley & William Rudelius McGraw Hill ISBN 13: 978-1-308-12923-5 (varied pricing)
- *Content Marketing for NonProfits*, Kivi Leroux Miller, Jossey-Bass Non Profit Guidebook Series ISBN 978-1-118-72237 (\$34.11)

Financial Management
MGT 542
Joyce Miller, CPA, MBA

- Weikart, Lynne A (2013) *Budgeting and Financial Management for Nonprofit Organizations*: Sage Publications. ISBN 978-1-60871-693-7. Also available on Amazon.*
- Scot, Laurence (2010) *The Simplified Guide to Not-for-Profit Accounting, Formation & Reporting*: John Wiley and Sons. ISBN 978-0-470-57544-4. Also available on Amazon.*
- Brinckerhoff, Peter (2012) *Smart Stewardship for Nonprofits*: John Wiley and Sons. ISBN 978-1-118-08367-3. Also available on Amazon. *

* Available in E-book which you are free to purchase instead of a hardcopy.

**Conflict Management
MGT 570
Jessica Whittemore, M.A.Ed.**

- Angelica, M. P. (1999). *Resolving Conflict in Nonprofit Organizations*. St. Paul, MN: Amherst H. Wilder Foundation, 1999. ISBN-10: 0940069164; ISBN-13: 978-094006916 (Hardcover, \$38.44; Paperback, \$25.17, Amazon.com)

**Capstone
MGT 600
Various Instructors**

- Reading materials will be discussed with the advisor.

HEBREW

**Hebrew Mekhinah
HEB 00M
Hana Alter**

- Reading materials will be available in class or online.

JEWISH STUDIES

**Modern Jewish Thought
JST 232/JST 532
Joseph Davis, Ph.D.
TBD**

**Making Leviticus Relevant
JST 233/JST 631
Ruth Sandberg, Ph.D.**

- There are no required texts for this course.

**Masters' Thesis
JST 598
Various Instructors**

- Reading materials will be discussed with the Thesis Advisor.

JEWISH EDUCATION

Methods of Teaching a Second Language

EDU 504

Dina Maiben, M.A.J.S.

- *Techniques & Principles in Language Teaching* by Diane Larsen-Freeman and Marti Anderson, 3rd edition. Oxford University Press, 2011. **ISBN-13:** 978-0194423601
ISBN-10: 9780194423601

The list price is \$40.00, but it is currently (3/5/19 on sale on Amazon for \$12.50.

Fundamentals and Orientations of Jewish Education

JED 510

Jeffrey Schein, Ed.D.

- Subscription to: *Journal of Jewish Education* through Network for Research in Jewish Education (\$60) <https://nrje.org/>
- *Portraits of Jewish Learning: Viewing Contemporary Jewish Education Close-In*, Diane Tickton Schuster, ISBN-10: 1532659075; ISBN-13: 978-1532659072 (Hardcover \$37.33, Paperback \$28.68 Amazon.com)

Ed.D. in LEADERSHIP

Introduction to Doctoral Studies

EDD 700

Honour Moore, Ed.D./Karen Galardi, Ed.D.

- Galvan, M. & Galvan, J. (2014). *Writing Literature Reviews* (7th ed.) Routledge
- Harris, R.A. (2017) *Using Sources Effectively*. (5th ed.) Routledge
- Rudestam, K. & Newton, R. (2015). *Surviving Your Dissertation* (4th ed.) Sage Publications
- American Psychological Association. (2009). *Publication manual of the American Psychological Association*. Washington, D.C.: American Psychological Association

Methods of Inquiry

EDD 705

Karen Galardi, Ed.D.

- John W. Creswell (2019). *Educational Research: Planning, Conducting, and Evaluating Quantitative and Qualitative Research plus MyLab Education with Enhanced Pearson eText—Access Card Package*, 6th Edition ISBN-10: 0134458966 | ISBN-13: 9780134458960
- Galvan, M. & Galvan, J. (2014). *Writing Literature Reviews* (7th ed.) Routledge
- Rudestam, K. & Newton, R. (2015). *Surviving Your Dissertation* (4th ed.) Sage Publications

- American Psychological Association. (2009). *Publication manual of the American Psychological Association*. Washington, D.C.: American Psychological Association.

Needs Assessment, Project Design, and Evaluation

EDD 704

William Boozang, Ed.D.

- Boulmetis, J. & Dutwin, P. (2011). *The ABC's of Evaluation*. 3rd Ed. Jossey-Bass, ISBN: 978-0-470-87354-0 (\$54.76)
- Other reading materials will be posted to Moodle.

Special Topics in Education: Leading Educational Organizations in Changing Environments

EDD 805

Honour Moore, Ed.D.

- Doris Kearns Goodwin, *Leadership In Turbulent Times*, ISBN 9781476795928; \$25.00 (Barnes and Noble)

Marketing and Enrollment in Higher Education

EDD 721

William Boozang, Ed.D.

- *Handbook of Strategic Enrollment Management* Don Hossler and Bob Bontrager John Wiley & Sons, Inc. 2015 ISBN: 978-1-118-81948-7 (Amazon; \$76.22, Kindle \$61.59)

Concept Paper

EDD 898

Honour Moore, Ed.D.

- There are no required texts for this course.

Proposal

EDD 899

Various Instructors

- Reading materials will be discussed with advisor.

Applied Dissertation Report

EDD 900

Various Instructors

- Reading materials will be discussed with the advisor.