



SUMMER 2019 Required Texts

Current Matriculated students must contact their advisor to register. Non-matriculated students may register by completing the Non-Matriculated Registration form which can be downloaded from <http://www.gratz.edu/pages/registration> Classes run from April 24, 2018 through August 13, 2018 unless otherwise indicated.

EDUCATION

Effective Learning Assessment

EDU 522

Jessica Whittemore, M.A.Ed.

- Reading materials will be available in class or online.

Designers of Learning

EDU 543

Debra Lawrence, Ph.D.

- **Gestwicki, C. (2017). *Developmentally Appropriate Practice: Curriculum and Development in Early Education, 6th Edition*. Cengage: Kentucky (ISBN-10: 1-305-50102-0)**

Teaching Tolerance in the Classroom

EDU 559

Steff Chortanoff, M.A.

- All assigned reading and lectures will be available through Moodle.

Professional Responsibilities

EDU 596

Pamela Brown, Ed.D.

- Learning materials (assigned readings, lectures, etc.) will be provided in the Moodle environment.

Play as the Foundation of Learning

EDU 563

Rosalie St. Clair, M.Ed.

- Learning materials will be provided in the Moodle environment.

Foundations of Creativity

EDU 540

David Parades, Ph.D.

- All readings will be made available in the Moodle environment

Principles of Instructional Design
EDU 516
Phillip Moore, M.F.A.

- All assigned reading and lectures will be available through Moodle.

Kinesthetics Across the Curriculum
EDU 536
Craig Van Demark, M.A.Ed.

- All course text will be provided in Moodle
- A 3-Ring one subject binder with 6 subject dividers

Gender and Learning
EDU 523
Craig VanDemark, M.A.Ed

- All course text will be provided in Moodle
- A 3-Ring one subject binder with 6 subject dividers

Integrated Learning
EDU 533
Emily Teck, Ed.D.

- George S. Morrison , *Fundamentals of Early Childhood Education 8th edition*. ISBN-13: 978-0134060330 ISBN-10: 0134060334 (Price varies)

Issues in Supervision of Programs for Young Children
EDU 562
Rebecca Holland, MSOL, ACC

- Bloom, P. J. Hentschel, A., Bella, A. (2013) *Inspiring Peak Performance Competence, Commitment, and Collaboration*, Paperback. Minnesota: Red Leaf Press
- Bloom, P. J., Bella, J., Hentschel, A., (2010). *A Great Place to Work: Creating a Healthy Organizational Climate*. Minnesota: Red Leaf Press
- Decker, C.A., Decker, J. R., Freeman, N., & Knopf, H. (2016). *Planning and Administering Early Childhood Programs (9th Edition)*. New Jersey: Prentice Hall
- Talan, T. & Bloom, P. (2011). *Program Administration Scale: Measuring Early Childhood Leadership and Management*. New York: Teachers College Press
- Albrecht, K. (2015). *The Right Fit: Recruiting, Selecting, and Orienting Staff Paperback*. Minnesota: Red Leaf Press
- Sciarra, D. J., Lynch, E., Adams, S. M. Dorsey, A. G., (2016). *Developing and Administering a Child Care and Education Program*. Massachusetts: Cengage

Legal and Ethical Issues in the 21st Century
EDU 518
David Trevaskis, Esq.

- Reading materials/text information will be sent to students via e-mail. Please contact Hope Matles, hmatles@gratz.edu for your copy.

Methods of Teaching a Second Language
EDU 504/214
Dina Maiben, M.A.J.S.

- *Techniques & Principles in Language Teaching* by Diane Larsen-Freeman and Marti Anderson, 3rd edition. Oxford University Press, 2011. **ISBN-13:** 978-0194423601
ISBN-10: 9780194423601

HOLOCAUST AND GENOCIDE STUDIES

MASTERS

America's Response to the Holocaust
HGS 560
Reena Sigman Friedman, Ph.D.

Required:

- Richard Breitman and Allan Lichtman, *FDR and the Jews* (Cambridge, Mass.: The Belknap Press of Harvard University Press, 2013), ISBN 978-0-674-05026-6. New: \$11.00/\$19.00 Used: \$7.33
- Deborah E. Lipstadt, *Holocaust: An American Understanding* (New Brunswick, New Jersey and London: Rutgers University Press, 2016). Paperback. ISBN 978-0-8135-6476-0. New: \$26.16 Used: \$12.75
- David S. Wyman, *Paper Walls: America and the Refugee Crisis, 1938-1941* (Amherst, Mass.: University of Massachusetts Press, 1968). (no ISBN listed). New: \$18.00 Used: \$14.59
- David S. Wyman, *The Abandonment of the Jews: America and the Holocaust, 1941-1945* (New York: Pantheon Books, 1984). ISBN 0-394-42813-7. New: \$19.93 Used: \$1.96
- Video: "America and the Holocaust: Deceit and Indifference" (PBS Video, 1994). Viewing the video is required for the Midterm assignment. Gratz will provide copies of this DVD at a cost of \$15 each. Students will be billed for the DVD, and Gratz will send copies to you. If, for some reason, you would not like a DVD, please let Hope Matles know (hmatles@gratz.edu).
- The texts listed above can be purchased from any book seller. Used copies should be available in most cases.

Recommended:

- Henry Feingold, *Bearing Witness: How America and Its Jews Responded to the Holocaust* (Syracuse, New York: Syracuse University Press, 1995). Paperback. ISBN 0-8156-2670-3 (This book is recommended; any required readings from it will be available in Moodle, but some recommended readings will not). New: \$19.95 Used: \$2.90/\$13.68
- Rebecca Erbelding, *Rescue Board: The Untold Story of America's Efforts to Save the Jews of Europe*, **ISBN-10:** 0525433740, **ISBN-13:** 978-0525433743 (Amazon.com, Hardcover \$18.96, Paperback \$11.59, Kindle \$12.99)

Loss and Renewal: The Aftermath of the Holocaust

HGS 633

Christine Schmidt, Ph.D.

- Dan Stone, *The Liberation of the Camps: The End of the Holocaust and its Aftermath* (Yale University Press, 2015) ISBN-10: 0300204574; ISBN-13: 978-0300204575 (\$25.53)
- Annette Wieviorka, *The Era of the Witness* (Cornell University Press, 2006) ISBN-0: 0801473160 ISBN-13: 978-0801473166 (Paperback \$20.01)
- Michael Bazyler, *Holocaust Justice: The Battle for Restitution in America's Courts* (New York University, 2003) ISBN-10: 0814799043; ISBN-13: 978-0814799048 (Paperback \$27.00)

Genocide in Literature and Art HGS 520

Jane Gangi, Ph.D.

HGS 520

- David Kherdian, *The Road from Home: A True Story of Courage, Survival, and Hope* by in paperback. isbn 0-688-80205-2 (1979, Greenwillow). (Prices vary, available at Amazon.com and BarnesandNoble.com) ,

State and Society in Nazi Germany

HGS 518

Roland Spickermann, Ph.D.

Required

- Michael Burleigh - *The Third Reich - A New History*; Paperback: 978-0809093267. \$26.00 at amazon. NO E-BOOK EDITION.
- Konrad Jarausch - *Broken Lives*; Hardcover: 978-0691174587. \$24.69 new at amazon. Also available directly from Princeton University Press.
- Neil Gregor (ed). *Oxford Reader: Nazism*; Paperback: 978-0192892812. \$48.81 new at amazon. Also available directly from Oxford University Press.
- Ian Kershaw. *The Nazi Dictatorship*; Paperback: 978-1474240956. \$20.21 new at amazon. Also available directly from Bloomsbury.

Recommended

Hans Fallada. *Every Man Dies Alone*; Paperback: 978-1935554042. \$12.88 new at amazon.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

Women in the Holocaust

HGS 503

Patricia Chappine, Ph.D.

- Elizabeth R. Baer and Myrna Goldenberg, eds. *Experience and Expression: Women, the Nazis, and the Holocaust*. (Detroit: Wayne State University Press, 2003). ISBN: 978-0-8143-3063-0. \$26.99
- Ofer, Dalia, and Lenore J. Weitzman, editors. *Women in the Holocaust*. (New Haven, CT: Yale University Press, 1998). ISBN: 978-0300080803. \$35.00
- Wendy Lower, *Hitler's Furies: German Women in the Nazi Killing Fields*. (New York: Houghton Mifflin Harcourt, 2013). ISBN: 978-0547863382. \$12.00

Teaching the Holocaust

HGS 512

Christine Schmidt, Ph.D.

Required Text

- Debórah Dwork and Robert Jan van Pelt, *Holocaust: A History*. New York: Norton, 2002. ISBN-13: 978-0393325249; ISBN-10: 0393325245 ([Amazon.com](https://www.amazon.com/dp/0393325245)--\$14.86)
- Excerpts from Facing History and Ourselves publications (Available to download for free at www.facinghistory.org/resources after creating a free account).

Recommended Texts & Other Readings

- Peter Hayes, ed. *How was it Possible? A Holocaust Reader*. <https://jfr.org/how-was-it-possible-a-holocaust-reader/>. We will be reading selections from this book (and its previous edition, *Voices & Views*) in the course, but you may find it useful to have the entire book as a reference.
- Samuel Totten and Stephen Feinberg. *Teaching and Studying the Holocaust*. Boston: Allyn and Bacon, 2001. Available for purchase at [www.amazon.com](https://www.amazon.com/dp/0203281160). ISBN: 9781607523000. We will be reading selections from this book in the course, but you may find it useful to have the entire book as a reference.

Other essays, articles and online selections made available throughout the course, including unpublished resources.

**HGS Project/Thesis Seminar
HGS 597
Monika Rice, Ph.D.**

(Books for this seminar are required)

- Kate L. Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations*, 8th edition, University of Chicago Press, 2013. ISBN: [9780434799701](#); Hardcover \$27.56, Paperback \$2.39
- *Chicago Manual of Style*, 16th edition, University of Chicago Press, 2010. ISBN: [9780226104201](#) \$37.70 Rental also available.

These works are available fairly inexpensively if bought used.

**Master's Thesis
HGS 598
Various Instructors**

- Reading materials will be discussed with the Thesis Advisor.

**Master's Final Project
HGS 599
Various Instructors**

- Reading materials will be discussed with the Project Advisor.

HOLOCAUST AND GENOCIDE STUDIES

Ph.D.

**America's Response to the Holocaust
HGS 760
Reena Sigman Friedman, Ph.D.**

Required:

- Richard Breitman and Allan Lichtman, *FDR and the Jews* (Cambridge, Mass.: The Belknap Press of Harvard University Press, 2013), ISBN 978-0-674-05026-6. New: \$11.00/\$19.00 Used: \$7.33
- Deborah E. Lipstadt, *Holocaust: An American Understanding* (New Brunswick, New Jersey and London: Rutgers University Press, 2016). Paperback. ISBN 978-0-8135-6476-0. New: \$26.16 Used: \$12.75
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- Rebecca Erbelding, *Rescue Board: The Untold Story of America's Efforts to Save the Jews of Europe*, **ISBN-10:** 0525433740, **ISBN-13:** 978-0525433743 (Amazon.com, Hardcover \$18.96, Paperback \$11.59, Kindle \$12.99)

Women in the Holocaust

HGS 703

Patricia Chappine, Ph.D.

- Elizabeth R. Baer and Myrna Goldenberg, eds. *Experience and Expression: Women, the Nazis, and the Holocaust*. (Detroit: Wayne State University Press, 2003). ISBN: 978-0-8143-3063-0. \$26.99
- Ofer, Dalia, and Lenore J. Weitzman, editors. *Women in the Holocaust*. (New Haven, CT: Yale University Press, 1998). ISBN: 978-0300080803. \$35.00
- Wendy Lower, *Hitler's Furies: German Women in the Nazi Killing Fields*. (New York: Houghton Mifflin Harcourt, 2013). ISBN: 978-0547863382. \$12.00

State and Society in Nazi Germany

HGS 718

Roland Spickermann, Ph.D.

Required:

- Michael Burleigh - *The Third Reich - A New History*, Paperback: 978-0809093267. \$26.00 at amazon. NO E-BOOK EDITION.
- Konrad Jarausch - *Broken Lives* Hardcover: 978-0691174587. \$24.69 new at amazon. Also available directly from Princeton University Press.
- Neil Gregor (ed). *Oxford Reader: Nazism* Paperback: 978-0192892812. \$48.81 new at amazon. Also available directly from Oxford University Press.
- Ian Kershaw. *The Nazi Dictatorship* Paperback: 978-1474240956. \$20.21 new at amazon. Also available directly from Bloomsbury.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

Recommended:

Hans Fallada. *Every Man Dies Alone*

Paperback: 978-1935554042. \$12.88 new at amazon.

E-BOOK EDITIONS ALSO AVAILABLE AT AMAZON AND APPLE IBOOKS.

Seminar A: Current Topics; Slavery, Race and Genocide

HGS 795

Paul Finkelman, Ph.D.

- Seymour Drescher, *Abolition: A History of Slavery and Antislavery*, **ISBN-10:** 0521600855; **ISBN-13:** 978-0521600859 (Amazon.com Hardcover New \$72.76, Paperback New \$25.43, Kindle \$15.90) Books are also available used.
- Paul Finkelman, *Defending Slavery*, **ISBN-10:** 9780312133276, **ISBN-13:** 978-0312133276 (Amazon.com, Paperback \$14.79)
- Orlando Paterson; *Slavery and Social Death*, **ISBN-10:** 067481083X, **ISBN-13:** 978-0674810839 (Amazon.com Hardcover \$39.99, Paperback from \$7.31)
- Davis, David Brion, *The Problem of Slavery in Western Culture* **ISBN:**9780195056396 (Amazon.com, Paperback, \$31.06)
- A PDF of *The Eternal Problem of Slavery in International Law: Killing the Vampire of Human Culture* will be sent to each student via Gratz e-mail.

Seminar B: Concept Paper Seminar

HGS 896

Monika Rice, Ph.D.

- Kate L. Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations*," any recent edition, University of Chicago Press. (Amazon.com; ISBN-13: 978-0226430577, ISBN-10: 022643057X Paperback \$12.61-\$15.94, Hardcover \$35.00)
- "*Chicago Manual of Style*," any recent edition, University of Chicago Press. (Amazon.com; Hardcover \$25.95, Paperback \$12.95, Kindle \$2.00)

Orientation/Doctoral Writing Seminar/Doctoral Research Methods Seminar

2nd req. 3/18/198

HGS 704/HGS 705

Nathaniel Knight, Ph.D.

- John Lewis Gaddis, *Landscapes of History*. Oxford UP, 2004; ISBN: 978-0195171570 (Amazon.com, Hardcover \$44.69, Paperback, \$12.96, Kindle, \$8.36)
- Martha Howell, Walter Prevenier, *From Reliable Sources: An Introduction to Historical Methods*. Cornell University Press, 2001; ISBN: 978-0801485602 (Amazoncom, Hardcover, \$50.00, Paperback, \$18.90)

- Kate L. Turabian, *A Manual for Writers of Research Papers, Theses, and Dissertations, Ninth Edition*. U of Chicago Press, 2018; ISBN: ISBN: 978-0226430577 (Amazon.com, Hardcover, \$35.00, Paperback, \$14.30, Kindle, \$10.49)
- Other readings will be posted to Moodle.

NONPROFIT MANAGEMENT

Marketing the Nonprofit Organization MGT 543

J. Michael Willmann, Esq.

- *The Nonprofit Marketing Guide* First Edition, Kivi Leroux Miller, Jossey-Bass Non Profit Guidebook Series
ISBN 978-0-470-53965-1 (\$27.26)
- *Mission-Based Marketing*, Third Edition, Peter C. Brinckerhoff, John Wiley & Sons.
ISBN 978-0-470-60218-8 (\$33.81)

RECOMMENDED/NOT REQUIRED: (for students who have not taken an introductory Marketing course):

- *Marketing: The Core*, Fifth Edition/2013 (or later), Roger Kerin, Steven Hartley & William Rudelius McGraw Hill ISBN 13: 978-1-308-12923-5 (varied pricing)
- *Content Marketing for NonProfits*, Kivi Leroux Miller, Jossey-Bass Non Profit Guidebook Series ISBN 978-1-118-72237 (\$34.11)

Financial Management

MGT 542

Joyce Miller, CPA, MBA

- Weikart, Lynne A (2013) *Budgeting and Financial Management for Nonprofit Organizations*: Sage Publications. ISBN978-1-60871-693-7. Also available on Amazon.*
- Scot, Laurence (2010) *The Simplified Guide to Not-for-Profit Accounting, Formation & Reporting*: John Wiley and Sons. ISBN 978-0-470-57544-4. Also available on Amazon.*
- Brinckerhoff, Peter (2012) *Smart Stewardship for Nonprofits*: John Wiley and Sons. ISBN 978-1-118-08367-3. Also available on Amazon. *

* Available in E-book which you are free to purchase instead of a hardcopy.

Conflict Management

MGT 570

Jessica Whittemore, M.A.Ed.

- Angelica, M. P. (1999). *Resolving Conflict in Nonprofit Organizations*. St. Paul, MN: Amherst H. Wilder Foundation, 1999. ISBN-10: 0940069164; ISBN-13: 978-094006916 (Hardcover, \$38.44; Paperback, \$25.17, Amazon.com)

**Capstone
MGT 600
Various Instructors**

- Reading materials will be discussed with the advisor.

HEBREW

**Hebrew Mekhinah
HEB 00M
Hana Alter**

- Reading materials will be available in class or online.

JEWISH STUDIES

**Modern Jewish Thought
JST 232/JST 532
Joseph Davis, Ph.D.**

- Martin Buber, *I and Thou*. ISBN [0684182548](#) \$14 on Amazon for a new copy; used copies are available for about \$4 including shipping.

This is the translation by Walter Kaufman, and it is the edition I recommend. There is also an earlier translation, by the Muirs (husband and wife), and some of you might like that one equally or possibly even better. It doesn't matter very much which translation or which edition you use.

- Marcia Falk, *The Book of Blessings*, ISBN [9780881232929](#) \$30 plus shipping for a new copy from the publisher (CCAR Press; it is also on Amazon.) There are used copies of the old edition (ISBN [9780807010174](#)) for \$11 plus shipping. Either edition is fine.
- Gil Troy, ed., *The Zionist Ideas*, ISBN [0827612559](#) \$35 plus shipping for a new copy from the publisher (University of Nebraska Press, <https://www.nebraskapress.unl.edu/jps/9780827612556/>) Used copies are about \$30.

**Masters' Thesis
JST 598
Various Instructors**

- Reading materials will be discussed with the Thesis Advisor.

JEWISH EDUCATION

Methods of Teaching a Second Language
EDU 504
Dina Maiben, M.A.J.S.

- *Techniques & Principles in Language Teaching* by Diane Larsen-Freeman and Marti Anderson, 3rd edition. Oxford University Press, 2011. **ISBN-13:** 978-0194423601 **ISBN-10:** 9780194423601 (Amazon.com; Paperback \$12.50, Kindle, \$24.53)

Fundamentals and Orientations of Jewish Education
JED 510/210
Jeffrey Schein, Ed.D.

- Subscription to: *Journal of Jewish Education* through Network for Research in Jewish Education (\$60) <https://nrje.org/>
- *Portraits of Jewish Learning: Viewing Contemporary Jewish Education Close-In*, Diane Tickton Schuster, ISBN-10: 1532659075; ISBN-13: 978-1532659072 (Hardcover \$37.33, Paperback \$28.68 Amazon.com)

Ed.D. in LEADERSHIP

Introduction to Doctoral Studies
EDD 700
Honour Moore, Ed.D./Karen Galardi, Ed.D.

- Galvan, M. & Galvan, J. (2014). *Writing Literature Reviews* (7th ed.) Routledge
- Harris, R.A. (2017) *Using Sources Effectively*. (5th ed.) Routledge
- Rudestam, K. & Newton, R. (2015). *Surviving Your Dissertation* (4th ed.) Sage Publications
- American Psychological Association. (2009). *Publication manual of the American Psychological Association*. Washington, D.C.: American Psychological Association

Methods of Inquiry
EDD 705
Karen Galardi, Ed.D.

- John W. Creswell (2019). *Educational Research: Planning, Conducting, and Evaluating Quantitative and Qualitative Research plus MyLab Education with Enhanced Pearson eText—Access Card Package*, 6th Edition ISBN-10: 0134458966 | ISBN-13: 9780134458960
- Galvan, M. & Galvan, J. (2014). *Writing Literature Reviews* (7th ed.) Routledge
- Rudestam, K. & Newton, R. (2015). *Surviving Your Dissertation* (4th ed.) Sage Publications
- American Psychological Association. (2009). *Publication manual of the American Psychological Association*. Washington, D.C.: American Psychological Association.

Needs Assessment, Project Design, and Evaluation
EDD 704
William Boozang, Ed.D.

- Boulmetis, J. & Dutwin, P. (2011). *The ABC's of Evaluation*. 3rd Ed. Jossey-Bass, ISBN: 978-0-470-87354-0 (\$54.76)
- Other reading materials will be posted to Moodle.

Special Topics in Education: Leading Educational Organizations in Changing Environments
EDD 805
Honour Moore, Ed.D.

- Doris Kearns Goodwin, *Leadership In Turbulent Times*, ISBN 9781476795928; \$25.00 (Barnes and Noble)

Marketing and Enrollment in Higher Education
EDD 721
William Boozang, Ed.D.

- *Handbook of Strategic Enrollment Management* Don Hossler and Bob Bontrager John Wiley & Sons, Inc. 2015 ISBN: 978-1-118-81948-7 (Amazon; \$76.22, Kindle \$61.59)

Cultural Diversity in Schools
EDD 742
Alison Polly, D.Ed., BCBA-D

- *Affirming Diversity: The Sociopolitical Context of Multicultural Education (What's New in Foundations / Intro to Teaching)* 7th Edition, ISBN-13: 978-0134047232, ISBN-10: 0134047230 (Amazon.com; \$22.16 to rent, \$44.32 to buy, Kindle \$59.99)

Concept Paper
EDD 898
Honour Moore, Ed.D.

- There are no required texts for this course.

Proposal
EDD 899
Various Instructors

- Reading materials will be discussed with advisor.

Applied Dissertation Report
EDD 900
Various Instructors

- Reading materials will be discussed with the advisor.